

APPENDIX A

SAFETEA-LU 6002 COORDINATION PLAN

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MAY 18, 2010

Lead Agencies:

Federal Highway Administration

Utah Department of Transportation

SAFETEA-LU Coordination Plan Revision History

MODIFICATION NUMBER	DATE	DESCRIPTION OF MODIFICATIONS
0	January 2008	Original plan
1	February 22, 2008	<ul style="list-style-type: none"> • New contact information for two participating agencies (UTA, Utah Lake Commission) • Added agency meeting to review alternatives (shown in Table 4)
2	March 24, 2008	<ul style="list-style-type: none"> • Provo City shown as a Joint Lead Agency, p. 2 • EPA shown as a Cooperating Agency, p. 3 • MAG contact person added to Table 1, p. 3
3	December 15, 2008	<ul style="list-style-type: none"> • New contact for FHWA (Table 1) • New contact for UDOT (Table 1) • New contact for FAA (Table 3) • New contact for SHPO (Table 3)
4	March 8, 2010	<ul style="list-style-type: none"> • Key project contacts (Table 1) • Updated coordination schedule (Table 4)
5	April 6, 2010	<ul style="list-style-type: none"> • Stakeholder forum meeting added for July 2010 (Table 4)
6	May 18, 2010	<ul style="list-style-type: none"> • New contact for Utah County (Table 3)

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1. Introduction

1.1 Project Overview

The City of Provo, in conjunction with the Federal Highway Administration (FHWA), and the Utah Department of Transportation (UDOT), is proposing transportation improvements between Interstate 15 and 3110 West Street in the vicinity of the Provo Municipal Airport. This project is generally known as the **Provo Westside Connector (PWC)**. FHWA is preparing an Environmental Impact Statement (EIS) for the proposed project, with UDOT and Provo City serving as joint lead agencies.

The project area extends for approximately 3 miles in length between the I-15 University Avenue interchange and the airport and along existing Center Street in Provo. The project is generally bordered on the south and west by Utah Lake and on the east by I-15. Figure 1 illustrates the project study area and vicinity in Utah County.



Figure 1. Project Study Area

The lead agencies will consider a reasonable range of alternatives which meet the project objectives and are based on agency and public input. These alternatives include: (1) taking no action; (2) using alternative travel modes, (3) upgrading and adding lanes to existing Center Street; and (4) constructing a highway on a new location for all or a portion of the project length.

The public as well as federal, state, and local agencies will be invited to participate in the project environmental review process to ensure that a full range of alternatives is considered and that all appropriate environmental issues and resources are evaluated. The participation process will include opportunities to provide comments on the purpose and need for the project, potential alternatives, and social, economic, and environmental issues of concern.

1.2 Purpose of Coordination Plan

Section 6002 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU, 23 USC §139) prescribes changes to existing FHWA and Federal Transit Authority (FTA) procedures for implementing the National Environmental Policy Act of 1969 (NEPA), as amended, and for implementing the regulations of the Council on Environmental Quality (CEQ), 40 CFR parts 1500 through 1508. The objective of SAFETEA-LU is to involve the public and appropriate federal, state, and local agencies in the environmental review process and to move the process along expeditiously. SAFETEA-LU requires that lead agencies establish a plan for coordinating public and agency participation and comment during the NEPA environmental review process.

The purpose of this coordination plan is to facilitate and document the lead agencies' structured interaction with the public and other agencies and to inform the public and other agencies of how the coordination will be accomplished. The project schedule outlined in this coordination plan is required by FHWA and must be provided to all participating agencies, the Utah Department of Transportation, the project sponsor (Provo City), and must be made available to the public.

2. Lead, Cooperating, and Participating Agencies

2.1 Lead Agencies

- A. The project joint lead agencies are:
 - 1. Federal Highway Administration (FHWA)
 - 2. Utah Department of Transportation (UDOT)
 - 3. Provo City, Utah
- B. Responsibilities: As specified in CEQ regulations for implementing NEPA (40 CFR §1501.5), lead agencies are responsible for supervising the preparation of the environmental impact statement. SAFETEA-LU Guidance also specifies that lead agencies must:
 - 1. provide increased oversight in managing the process and resolving issues

2. identify and involve participating agencies
3. develop coordination plans
4. provide opportunities for public and participating agency involvement in defining the purpose and need and determining the range of alternatives
5. collaborate with participating agencies in determining methodologies and the level of detail for the analysis of alternatives

C. Key contacts for the project are listed in Table 1.

Table 1. Key Project Contacts

CONTACT	PHONE	EMAIL
Ed Woolford Lead Agency Project Manager Federal Highway Administration	801-963-0078 Ext. 235	Edward.Woolford@dot.gov
Danny Page Project Manager, Utah Department of Transportation, Region 3	801-227-8081	dpage@utah.gov
David Graves Project Manager, Provo City	801-852-6745	dgraves@provo.utah.gov
Chad Eccles Transit Program Manager, Mountainland Association of Governments	801-229-3824	ceccles@mountainland.org
Tom Twedt Consultant Project Manager, BIO-WEST, Inc.	435-752-4202	ttwedt@bio-west.com
Ken Sim Consultant Deputy Project Manager, BIO-WEST, Inc.	435-752-4202	ksim@bio-west.com
Jeremy Christensen Consultant Design Lead, PB Americas, Inc.	801-288-3246	christensen@pbworld.com
Lani Kai Eggertsen-Goff Consultant Public Involvement Coordinator, PB Americas, Inc.	801-288-3220	goff@pbworld.com

2.2 Cooperating Agencies

A. Agencies that accepted cooperating agency status are listed in Table 2. The list of agencies invited to be cooperating agencies is provided in Appendix 1, along with complete contact information.

Table 2. Cooperating Agencies

COOPERATING AGENCY AND CONTACT	PHONE	EMAIL
Bureau of Land Management Glenn Carpenter , Field Office Manager	801-977-4310	glenn_carpenter@blm.gov
Environmental Protection Agency, Region 8 Robin Coursen , NEPA Coordinator	303-312-6695	coursen.robin@epa.gov
U.S. Army Corps of Engineers Jason Gipson , Intermountain Representative	801-295-8380 Ext. 14	jason.a.gipson@spk01.usace.army.mil
U.S. Fish & Wildlife Service Betsy Herrmann , Biologist	801-975-3330 Ext. 139	betsy_herrmann@fws.gov

B. Responsibilities: Cooperating agencies share responsibility for developing information and environmental analyses related to their respective areas of expertise. Cooperating agencies are, by definition, also participating agencies. As such, cooperating agencies share the responsibilities of SAFETEA-LU participating agencies, including responsibility to participate in the NEPA process at the earliest possible time and to participate in the scoping process.

2.3 Participating Agencies

A. Agencies accepting participating agency status are listed in Table 3. All agencies that were invited are listed in Appendix 2 along with contact information.

Table 3. Participating Agencies

PARTICIPATING AGENCY AND CONTACT	PHONE	EMAIL
Federal Aviation Administration Carl LaPray , Manager SLC OEM/GNAS	801-320-2228	carl.lapray@faa.gov
Natural Resources Conservation Service M. Ron Davidson , Asst. State Conservationist – Technology	801-524-4550	ron.davidson@ut.usda.gov
Utah Reclamation Mitigation and Conservation Commission, Maureen Wilson	801-524-3146	mwilson@uc.usbr.gov
Utah Division of Forestry, Fire, and State Lands Barry Tripp , Lands Administrator	801-538-5389	barrytripp@utah.gov
Utah Division of State History Lori Hunsaker , Deputy SHPO – Archaeology	801-533-3555	lhunsaker@utah.gov
Utah Division of Water Quality Harry Campbell , Environmental Engineer	801-538-6923	hcampbell@utah.gov
Utah Lake Commission Reed Price , Executive Director	801-851-2900	rprice@utahlakecommission.org
Utah Transit Authority Kerry Doane , Strategic Planner	801-237-1964	kdoane@rideuta.com
Utah County Richard Nielson , Public Works Director and County Engineer	801-851-8600	ucpw.richardjn@state.ut.us

- B. Pursuant to Section 6002 of SAFETEA-LU, participating agencies are responsible to identify, as early as practicable, any issues of concern regarding the project's potential environmental or socioeconomic impacts. A participating agency's role is to:
1. participate in the scoping process
 2. provide meaningful and early input on defining the project “purpose and need,” determining the range of alternatives to be considered, and the methodologies and level of detail required in the alternatives analysis
 3. participate in coordination meetings and joint field reviews as appropriate
 4. review and comment in a timely manner on the pre-draft or pre-final environmental documents
 5. provide meaningful and timely input on unresolved issues

6. participate in meetings to resolve issues that could delay completion of the environmental review process or result in denial of approvals required for project under applicable laws
- C. Federal agencies which declined participating agency status were: Bureau of Reclamation, Department of Homeland Security (FEMA), US Department of Interior (Office of Environmental Policy and Compliance), Federal Transit Authority, and the US Geological Survey. None of the tribal agencies contacted responded to the invitation to become participating agencies.
 - D. Agencies which did not accept the invitation but provided scoping information were: Utah Governor's Office of Economic Development, Mountainland Association of Governments, Utah Division of Water Resources, and Utah Division of Wildlife Resources. These and other agencies will be kept informed as necessary during the EIS process related to their areas of expertise.

3. Agency Coordination, Public Involvement, and Scheduling

Lead agencies are responsible for preparation of the Environmental Impact Statement, including coordination of agency and public involvement. Table 4 summarizes key coordination points. Deadlines and expected completion dates are indicated in the table.

3.1 Cooperating and Participating Agency Coordination

Cooperating and Participating Agencies will be asked to submit comments during scoping that summarize their jurisdiction and/or special expertise related to the project area. Following scoping, lead agencies will collaborate with cooperating and participating agencies on methodologies for documenting environmental conditions and assessing impacts. All agencies will be notified of the availability of draft and final EIS documents and given appropriate comment opportunities (see Table 4). Lead agencies will also coordinate with agencies on completion of necessary permits following the Record of Decision (ROD).

3.2 Public Involvement

Specific study elements will be directly influenced by public involvement. The public will be offered an opportunity for input at critical periods of the EIS process:

- The **public scoping meeting** will identify key project concerns and possible solutions that the lead agencies can use in developing the statement of the project purpose and need, determining project alternatives, and gathering data for impacts analysis. A 30-day comment period following the meeting will be provided for the public to submit comments to be included in the scoping report.
- A **public meeting** will be scheduled to review and comment on **project alternatives**. A 30-day comment period following the meeting will be provided.

- A **public hearing** will provide the public with the opportunity to review and comment on the **Draft EIS**. There will be a 45-day comment period following the meeting for the public to submit comments on the Draft EIS.
- There will also be a 30-day comment period following publication of the **Final EIS Notice of Availability** (NOA).

A **stakeholder forum** will also be established consisting of 10-12 individuals representing key segments of the project area population. The stakeholder forum will be convened to gain input during scoping, determining the project “purpose & need” statement, development of alternatives, and review of the draft EIS document (see Table 4).

Methods of communication with the public throughout the project include:

- A project newsletter to be distributed at key points in the project, summarizing outcomes to date and announcing upcoming events.
- A project website will be maintained throughout the project to provide updates and to solicit public comment on an on-going basis. The project URL is: <http://www.provowestsideconnector.com/>
- A primary contact person has been designated for media and other organizations interested in the public involvement process. (See Table 1 for the public involvement coordinator’s contact information.)

3.3 Public Officials

City and other public officials will be kept informed of project progress and outcomes. Lead agencies plan to present to the Provo City Council at least every 6 months and as needed with the regional planning organization and other community groups.

Table 4. Summary of Project Activities, Participation, and Scheduling

Project Activities	Participants	Actions	Expected Completion
Project Initiation	Lead agencies	UDOT notifies FHWA to initiate EIS	Sept. 25, 2006
Notice of Intent (NOI)	Lead agencies	Lead agencies collaborate on drafting NOI. FHWA submits NOI to <i>Federal Register</i> for publication	April 30, 2007
Scoping	Lead agencies	Invite cooperating and participating agency participation. Scoping meetings are scheduled for agencies, the public, and a stakeholder forum	May 2007
	Cooperating and participating agencies	Agency scoping meeting (May 22) followed by 30-day scoping comment period.	June 2007
	Lead agencies	Present project to the Provo City Council	June 2007
	Public	Public scoping meeting (June 14), followed by 30-day scoping comment period	July 2007
	Stakeholder forum	A meeting for stakeholders initiates the stakeholder forum and obtains scoping comments (July 18).	July 2007
	Lead agencies	Complete scoping report and prepare a post-scoping newsletter to inform the public of scoping outcomes. Information is also disseminated to agencies, stakeholders, and public officials.	October 2007
Collaboration on methodologies, assessments and impacts	All agencies	Following scoping, lead agencies will collaborate with agencies on information and analyses necessary for drafting the “purpose & need,” project alternatives, existing environmental conditions, and impacts.	June 2007 through project completion
Project “Purpose & Need” and Alternatives	Lead agencies	Draft project “purpose & need” and an initial set of project alternatives will be defined.	October 2007
	Stakeholder forum	Stakeholders will be invited to participate in a “purpose & need” workshop	October 2007
	Lead agencies	Revise “purpose & need” and alternatives	December 2007
	Lead agencies	Present progress to Provo City Council and other officials	January 2008
	Cooperating and participating agencies	Lead agencies will solicit comments from other agencies on the draft project “purpose & need” (Chapter 1)	February 2008
	Stakeholder forum	Alternatives refinement will take place with input from key stakeholder groups.	April 2008

Project Activities	Participants	Actions	Expected Completion
	Cooperating and participating agencies	Agency meeting to review project alternatives	April/May 2008
	Public	A public meeting to comment on the revised alternatives, followed by a 30-day comment period.	May 2008
	Stakeholder forum	Stakeholder forum meets to review and comment on alternatives development process	November 2008
	Lead agencies	Lead agencies will make revisions to alternatives based on public input. Present outcomes to Provo City Council and other officials.	June-December 2008
	Lead agencies	Send cooperating agency review draft	May 2009
	Cooperating agencies	Provide comments on review draft	June 2009
	Lead agencies	Revise alternatives screening process based on comments from cooperating agencies	June 2009-Feb. 2010
	Lead agencies	Present revised alternatives screening to Provo City Council.	March 2010
	Stakeholder forum	Stakeholder forum meets to review revised screening process	March 2010
	Public	Public newsletter regarding revised screening and updated project schedule	March 2010
	Cooperating and participating agencies	Receive letter regarding revised screening and updated project schedule	March 2010
Draft EIS	Lead agencies	Draft EIS Notice of Availability (NOA)	May 2010
	Public	Public hearing on Draft EIS and 45-day comment period	June-July 2010
	Cooperating and participating agencies	Agencies comments on draft EIS , 45-day comment period	July 2010
	Stakeholder forum	Stakeholder forum to review and discuss DEIS comments	July 2010
Final EIS	Lead agencies	Review public, stakeholder, and agency comments and responses with City Council and other public officials. Discuss schedule for Final EIS	July 2010
	Stakeholder forum	Stakeholder forum to preview Final EIS	October 2010
	Public	Information on outcomes of public hearing and release of Final EIS will be available to the public through the project website	October 2010
	Lead agencies	Final EIS Notice of Availability (NOA)	November 2010
	All Agencies, Public	30-day comment period prior to ROD	December 2010
Record of Decision	Lead agencies	Submit Record of Decision (ROD)	January 2011

4. Revisions to the Coordination Plan

If any dates specified in this coordination plan are moved forward in the schedule (to an earlier date), concurrence will be sought from the affected Cooperating Agencies. Following concurrence, a revised coordination plan will be issued. The modified Coordination Plan will be identified by a modification number and date. Modifications are described on p. i, (before the table of contents).

Appendix 1: Invited Cooperating Agencies

Army Corps of Engineers
Jason Gipson
Intermountain Representative
Utah Regulatory Office
533 West 2600 South, Suite 150
Bountiful, UT 84010
801-295-8380, Ext. 14
jason.a.gipson@usace.army.mil

Bureau of Land Management
Glenn Carpenter
Field Office Manager
Salt Lake Field Office
2370 South 2300 West
Salt Lake City, UT 84119
801-977-4310
glenn_carpenter@blm.gov

Department of Interior
Office of Environmental Policy and Compliance
Willie Taylor, Director
MS: 2342 MIB
1849 C. St. NW
Washington, DC 20240
202-208-3891
willie_taylor@ios.doi.gov

Environmental Protection Agency
Robin Coursen
NEPA Coordinator, Region 8
999 18th Street, Suite 300
8EPR-N
Denver, CO 80202-2466
303-312-6695
coursen.rob@epa.gov

U.S. Fish & Wildlife Service
Betsy Herrmann
Biologist
Utah Field Office
2369 West Orton Circle, Suite 50
West Valley City, UT 84119-
801-975-3330, Ext. 139
betsy_herrmann@fws.gov

Appendix 2: Invited Participating Agencies

Bureau of Reclamation
Bruce Barrett, Manager
Provo Area Office
302 East 1860 South
Provo, UT 84606-7317

Dept. of Homeland Security (FEMA)
Robert Flowers, Region 8 Administrator
Denver Federal Center
Building 710, Box 25267
Denver, CO 80255-0267

Federal Aviation Administration
Carl LaPray, Manager
Salt Lake City OEM/GNAS Group
PO Box 22067
1201 North 4000 West
Salt Lake City, UT 84122-

Federal Transit Authority
Terry Rosapep, Acting Region 8 Administrator
12300 West Dakota Ave., Suite 310
Lakewood, CO 80228-2583

Natural Resource Conservation Service
M. Ron Davidson,
Asst. State Conservationist - Technology
WF Bennett Federal Bldg
125 S. State St., Room 4402
Salt Lake City, UT 84138-1100

US Geological Survey
Patrick Lambert, District Chief
2329 West Orton Circle
West Valley City, UT 84119-2047

Utah Reclamation Mitigation and Conservation
Commission
Maureen Wilson
230 South 500 East, Suite 230
Salt Lake City, UT 84102-2045

Goshute Tribal Council
Rupert Steele, Chairman
BIA Route One
Ibapah, UT 84034

Northwestern Band of the Shoshone Nation
Ivan Wongan, Chairperson
427 N. Main St., Suite 101
Pocatello, ID 83204

Shoshone Tribe of Wind River Reservation
Vernon Hill, Business Committee
PO Box 217
Fort Washakie, WY 82514

Shoshone-Bannock Tribes
Alonzo Coby, Tribal Chairman
Fort Hall Business Council
PO Box 306
Fort Hall, ID 83203-0306

Skull Valley Band of the Goshutes
Leon Bear, Chairman
3359 S Main St. #808
Salt Lake City, UT 84115

Uinta and Ouray Tribes
Maxine Natchees, Chairperson
PO Box 190
988 South 7500 East
Fort Duchesne, UT 84206

Governor's Office of Economic Development
Doug Clark, Business & Technology Parks
Director
324 South State Street, Suite 500
Salt Lake City, UT 84111

Governor's Office of Planning & Budget
Resource Development Coordinating Committee
Carolyn Wright, RDCC Coordinator
5110 State Office Building
Salt Lake City, UT 84114

Utah Division of Homeland Security
Judy Watanabe, State Flood Plain Manager
PO Box 141710
1110 State Office Building
Salt Lake City, UT 84114-1710

Utah Division of Air Quality
Robert Clark, Environmental Scientist
150 N 1950 W
Salt Lake City, UT 81446

Utah Division of Drinking Water
Kenneth Bousfield, Division Director
PO Box 144830
Salt Lake City, UT 84114-4830

Utah Division of Emergency Response & Remediation
Brad Johnson, Division Director
PO Box 144840
168 N 1950 W
Salt Lake City, UT 84114-4840

Utah Division of Solid & Hazardous Waste
Dennis Downs, Division Director
PO Box 144880
Salt Lake City, UT 84114-4880

Utah Division of Water Quality
Harry Campbell, Environmental Engineer
PO Box 144870
288 N 1460 W
Salt Lake City, UT 84114-4870

Utah Division of Forestry, Fire & State Lands
Barry Tripp, Lands Administrator
PO Box 145703
1594 W North Temple, Suite 3520
Salt Lake City, UT 84114-5703

Utah Division of Parks & Recreation
Mary Tullius, Division Director
PO Box 146001
1594 W North Temple, Suite 116
Salt Lake City, UT 84114-6001

Utah Division of Water Resources
Dennis Strong, Division Director
PO Box 146201
1594 W North Temple, Suite 310
Salt Lake City, UT 84114-6201

Utah Division of Water Rights
Jerry Olds, State Engineer, Director
PO Box 146300
1594 W North Temple, Suite 220
Salt Lake City, UT 84114-6300

Utah Division of Wildlife Resources
Douglas Sakaguchi,
Central Region Habitat Biologist
1115 N. Main Street
Springville, UT 84663

Utah Geological Survey
Richard Allis, State Geologist, Director
PO Box 146100
1594 W North Temple, Suite 3110
Salt Lake City, UT 84114-6100

Utah Division of State History
Matthew Seddon,
Deputy SHPO - Archaeology
300 Rio Grande
Salt Lake City, UT 84101

Utah Lake Commission
Clyde Naylor, Interim Director Utah Lake Commission
Utah County Dept. of Public Works
2855 S. State
Provo, UT 84606

Utah Transit Authority
G.J. LaBonty, Project Manager – Alternatives
3600 South 700 West
Salt Lake City, UT 84119

Central Utah Water Conservancy District
Terry Hickman, Environmental Programs Manager
355 W. University Parkway
Orem, UT 84058

Mountainland Association of Governments
Darrell Cook, Executive Director
586 East 800 North
Orem, UT 84097

Provo River Water Users Association
Keith Denos
285 West 1100 North
Pleasant Grove, UT 84026-1629

Springville City
Troy Fitzgerald, Interim City Administrator
50 S. Main St.
Springville City, UT 84663

Utah County, Department of Public Works
Paul Hawker, Associate County Engineer
2855 S. State
Provo, UT 84606